

COMPARISON OF EXISTING AND NEW FORMS UNDER THE COMPANIES REGULATIONS, 2024

INTRODUCTION

The company registry part of the upcoming LEAP program consists of several phases. The existing eServices has been replaced with a new portal namely “eZfile”. The first phase i.e. registration of Limited liability Partnerships has been launched on June 22, 2023. The second Phase involves certain processes for filing of returns by the Limited Liability Companies, which is going to be launched on February 15, 2024. The remaining processes shall be launched in the next phase.

For the convenience of users, a comparison of existing and new forms to be filed under various regulations and its filing mode is given below:

A. Companies (General Provisions and Forms) Regulations, 2018

Sr. No	Existing Form No.	New Form No. in Companies Regulations, 2024	Remarks	Mode of Filing (eZfile / eServices / Manual)	
				After launch of LEAP, following forms would be filed under “eZfile” Portal	After launch of LEAP, following forms would be filed under existing “eService” Portal
1	Form-A (Annual return of company having share capital)	Form A (Annual return of a company)	A Combined Form has been developed for existing Form-A, Form-B & Form-D.	eZfile	-
2	Form-B (Annual return of company not having share capital)	Abolished	Merged into Form-A	-	-
3	Form-D (Annual return of inactive company)	Abolished	Merged into Form-A	-	-
4	Form-C (Annual return of companies in case there is no change of particulars since last annual return filed with the registrar)	Form 24 (Annual return of companies in case there is no change of particulars since last Annual Return filed with the Registrar)	Form Number has been changed.	eZfile	-
5	Form 1 with Appendix (Receipt of subscription money)	Abolished	Form 1 regarding receipt of subscription money has been abolished after amendments in Companies Act.	-	-
6	Form 2	Abolished	Abolished	Relevant Forms to be filed for conversion of status i.e. Form-26, Form-3, Form-9	-

	(Application for conversion of status of company)			as applicable shall be filed under eZfile.	
7	Form 2A (Filing of altered memorandum and articles of association after approval of the commission for conversion of status of a Company)	Abolished	Abolished	Altered Memorandum & articles of Association shall be filed as an attachment to Form-26 under eZfile.	-
8	Form-3 with Appendix (Return of allotment of shares)	Form 3 (Return of allotment of shares & Change of more than twenty-five percent in shareholding or membership or voting rights)	Existing Form 3 and Form 3A have been merged.	eZfile	-
9	Form-3 A (Change of more than twenty-five percent in shareholding or membership or voting rights)	Abolished	Merged into Form 3	-	-
10	Form 4 (Intimation about Principal line of business or change therein)	Form 4 (Intimation about Principal line of business or change therein)	No change	Manual	-
11	Form-5 (Petition for alteration in Memorandum of Association)	Abolished	Abolished	-	-
12	Form-6 (Notice of consolidation, division or sub-division of shares, specifying the shares so consolidated, divided or sub-divided or the cancellation of shares)	Abolished	Merged in Form 7	-	-
13	Form-7 (Notice of alteration in share capital)	Form 7 (Notice of alteration in share capital)	A combined Form has been developed for existing Form-6 & Form-7.	eZfile	-
14	Form-8 (Application for Change of Name of a company)	Abolished	The company may file an application with relevant information in LEAP.	eZfile	-
15	Form-9	Abolished	No more required as the company will forward a copy of the order of the High	-	-

	(Notice of the court's order disallowing / confirming the variations of the rights of holders of/ special class of shares)		Count to the registrar pursuant to Section 59(4) of the Companies Act.		
16	Form-10 (Particulars of mortgage, charge, pledge, etc.)	Form 10 (Particulars of registration/modification/satisfaction of mortgage, charge, pledge, etc.)/ Mortgage or charge subject to which property has been acquired	A combined Form has been developed for existing Form 10, Form 11, Form 16 & Form 17.	-	eServices <i>(Form-10 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
17	Form-11 (Particulars of mortgage or charge subject to which property has been acquired)	Abolished	Merged into Form 10	-	eServices <i>(Form-11 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
18	Form-12 (Register of mortgages, charges, pledge etc., to be maintained by a company)	Abolished	Converted as Register R-5	-	-
19	Form-13 (Registration of entire series of debentures/ redeemable capital)	Form 13 Registration of entire series of debentures or redeemable capital / Particular of an issue of redeemable capital/debenture in a series when more than one issue in the series is made.	A combined Form has been developed for existing Form 13 & Form 14.	-	eServices <i>(Form-13 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
20	Form-14 (Particulars of an issue of redeemable capital / debentures in a series when more than one issue in the series is made)	Abolished	Merged in Form 13	-	eServices <i>(Form-14 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
21	Form-15 (Notice of appointment or change of nominee or change in his particulars (for single member company only)	Abolished	Merged in Form 9	-	-
22	Form-16	Abolished	Merged in Form 10	-	eServices

	(Particulars of modification of mortgage, charge, pledge, etc.)				<i>(Form-16 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
23	Form-17 (Memorandum of complete satisfaction of mortgage, charge, pledge, etc.)	Abolished	Merged in Form 10	-	eServices <i>(Form-17 shall be filed as per existing format till launch of next phase by using the same interface of LEAP)</i>
24	Form-18 (Notice of appointment/ cessation of receiver or manager to be given by the person who obtained an order for appointment of / appointed a receiver or manager)	Abolished	Abolished. It was just filing of notice of appointment of receiver or manager with the registrar. The company shall furnish the said information manually with concerned CRO.	-	-
25	Form-19 (Notice to be given by receiver /manager on ceasing to act as such)	Abolished	Abolished. It was just filing of notice to be given by receiver /manager on ceasing to act as such. The company shall furnish the said information manually with concerned CRO.	-	-
26	Form-20 (Receiver or manager's abstract of receipts and payments)	Abolished	Abolished as it was filing of receiver's abstract of Receipt and Payment account with registrar. The company shall furnish the said information manually with concerned CRO.	-	-
27	Form-21 (Notice of situation of registered office address or any change therein)	Form 21 (Notice of situation of registered office address or any change therein / Notice of address where books of accounts are maintained)	A combined form has been developed for existing Form 21 and Form 33.	eZfile	-
28	Form-22 (Declaration regarding compliance with the conditions of section 19 of the Companies Act, 2017 before commencing business in case of a company issuing prospectus)	Form 22 (Declaration by a public company before commencing business)	A combined form has been developed for existing Form 22 & form 23 merged	Manual	-
29	Form-23	Abolished	Merged into Form 22		-

	(Declaration before commencing business in case of a company filing statement in lieu of prospectus)			-	
30	Form-24 (Notice of rectification of register of members/ directors)	Abolished	The form has been abolished. However, it has become part of the regulation and to be filed with necessary information as provided in Regulation-50. The company shall furnish the said information manually with concerned CRO.	-	-
31	Form-25 (Statutory Report)	Form 25 (Statutory Report)	Same Form	Manual	-
32	Form-26 (Special Resolution)	Form 26 (Special Resolution)	Same Form	eZfile	-
33	Form-27 (Declaration to be submitted to the court by provisional manager/official liquidator)	Abolished	To be filed as prescribed under the Court Rules. The company shall furnish the said information manually with concerned CRO.	-	-
34	Form-28 (Consent to act as director / chief executive)	Abolished	It has become an Appendix to Form 9.	-	-
35	Form-29 (Particulars of directors and officers, including the chief executive, secretary, chief financial officer, auditors and legal adviser or of any change therein)	Form 9 (Particulars of directors and officers, including the chief executive, secretary, chief financial officer, auditors, legal adviser or nominee of Single Member Company)	A combined Form has been developed for existing Form 15 and Form 29.	eZfile	-
36	Form-30 (Notification of particulars of beneficial ownership to the company)	Abolished	It has become part of the regulation. The officers/shareholders are required to submit necessary information as provided under regulation 63 to the company.	-	-
37	Form-31 (Return containing particulars of substantial shareholder/officers for companies' global register of beneficial ownership)	Form 11 (Return containing particulars of substantial shareholder/officers and Companies, for companies' global register of beneficial ownership)	A combined form has been developed for existing Form 31 & 32.	eZfile	-
38	Form-32 (Return containing particulars of companies for companies' global register of beneficial ownership)	Abolished	Merged in to Form 11	-	-

39	Form-33 (Notice of address where books of accounts are maintained)	Abolished	Merged into Form-21	-	-
40	Form-34 (Pattern of Shareholding)	Form 20 (Pattern of Shareholding)	Form Number has been changed	Manual	-
41	Form-35 (Filing of copy of scheme of amalgamation)	Form-8 (Filing of copy of scheme of amalgamation)	Form Number has been changed	Manual	-
42	Form-36 (Notice of Dissenting Shareholders)	Abolished	It has become part of the regulation-59. The company shall furnish the said information manually with concerned CRO.	-	-
43	Form-37 (Information to be furnished in relation to any offer of a scheme or contract involving the transfer of shares or any class of shares in the transferor company to the transferee company)	Form 23 (Information to be furnished in relation to any offer of a scheme or contract involving the transfer of shares or any class of shares in the transferor company to the transferee company)	Form Number has been changed	Manual	-
44	Form-38 (Application for obtaining status of inactive company)	Abolished	Converted as an application App-2	Manual	-
45	Form-39 (Application for conversion of status from inactive to active company)	Abolished	Converted as an application App-2	Manual	-
46	Form-40 (Public notice to holders of securities of bearer nature issued by a company)	Form 14 (Public notice to holders of securities of bearer nature issued by a company)	Form number changed. No change in the particulars of the existing Form 40.	-	-
47	Form-41 (Register containing particulars of holders of securities of bearer nature and particulars of such securities surrendered or cancelled)	Form 15 (Register containing particulars of holders of securities of bearer nature and particulars of such securities surrendered or cancelled)	Form number changed, No change in the particulars of the existing Form 41.	-	-

48	Form-42 (Notice to members for providing particulars of ultimate beneficial owners)	Form 16 (Notice to members for providing particulars of ultimate beneficial owners)	Form number changed, No change in the particulars of the existing Form 42.	-	-
49	Form-43 (Declaration by member about ultimate beneficial owners)	Form 17 (Declaration by member about ultimate beneficial owners)	Form number changed, No change in the particulars of the existing Form 43.	-	-
50	Form-44 (Declaration by member about change of ultimate beneficial owners or particulars thereof.)	Form 18 (Declaration by member about change of ultimate beneficial owners or particulars thereof.)	Form number changed, No change in the particulars of the existing Form 44.	-	-
51	Form-45 (Declaration of compliance with the provisions of section 123A of the Companies Act, 2017)	Form 19 (Declaration of compliance with the provisions of section 123A of the Companies Act, 2017)	Form number changed, No change in the particulars of the existing Form 45	eZfile	-

B. Companies (Incorporation) Regulations, 2017

Sr. No	Existing Form No.	New Form No. in Companies Regulations, 2024	Remarks regarding new Forms under eZfile	Mode of Filing (eZfile /eServices/Manual)	
				After launch of LEAP, following forms would be filed under “eZfile” Portal	After launch of LEAP, following forms would be filed under existing “eService” Portal
52	Inc. Form-I (Application for reservation of name)	App-1 (Application for reservation of Name for new incorporation or change of name)	Converted as Application App-1.	eZfile	-
53	Inc. Form-II (Application for company incorporation)	Form 1 (Application for company incorporation)	Form Number has been changed	eZfile	-

C. Foreign Companies Regulations, 2018

Sr. No	Existing Form No.	New Form No. in Companies Regulations, 2024	Remarks regarding new Forms under eZfile	Mode of Filing (eZfile /eServices/Manual)	
				After launch of LEAP, following forms would be filed under “eZfile” Portal	After launch of LEAP, following forms would be filed under existing “eService” Portal
54	Fnc. Form-I (Application for reservation of name)	App-1 (Application for reservation of Name for new incorporation or change of name)	Converted as Application App-1.	-	eServices <i>(Fnc. Form-I shall be filed as per existing format till launch of next phase)</i>
55	Fnc. Form-II (Registration of documents of a foreign company)	Form 2 (Registration of documents of a foreign company)	Form Number has been changed	-	eServices <i>(Fnc. Form-II shall be filed as per existing format till launch of next phase)</i>
56	Fnc. FORM-III (Registration of alterations in documents Or details of foreign company)	Form 5 (Registration of alterations in documents or details of foreign company)	Form Number has been changed	-	eServices <i>(Fnc. Form-III shall be filed as per existing format till launch of next phase)</i>
57	Fnc. Form -IV (Application for change of name)	Abolished	Abolished	-	eServices <i>(Fnc. Form-IV shall be filed as per existing format till launch of next phase)</i>
58	Fnc. Form-V (Filing of accounts and related information)	Abolished	Abolished	-	eServices

					<i>(Fnc. Form-V shall be filed as per existing format till launch of next phase)</i>
59	Fnc. Form-VI (Notice by a foreign company on ceasing to have any Place of business in Pakistan)	Form 6 (Notice by a foreign company on ceasing to have any place of business in Pakistan)	Form number has been changed	-	eServices <i>(Fnc. Form-VI shall be filed as per existing format till launch of next phase)</i>

D. Companies (Further Issue of Shares) Regulations, 2020

Sr. No	Existing Form No.	New Form No. in Companies Regulations, 2024	Remarks regarding new Forms under eZfile	Mode of Filing (eZfile /eServices/Manual)	
				After launch of LEAP, following forms would be filed under “eZfile” Portal	After launch of LEAP, following forms would be filed under existing “eService” Portal
60	Schedule I to the Companies (Further Issue of Shares) Regulations, 2020	Form 12 (Circular to be sent to the Members along-with the Offer letter)	New Form developed	Manual	-

E. Unlisted companies (Buy-Back of shares) Regulations, 2023

Sr. No	Existing Form No.	New Form No. in Companies Regulations, 2024	Remarks regarding new Forms under eZfile	Mode of Filing (eZfile /eServices/Manual)	
				After launch of LEAP, following forms would be filed under “eZfile” Portal	After launch of LEAP, following forms would be filed under existing “eService” Portal
61	No Form	Form 27 (Final return for buy-back of shares of unlisted companies)	New Form developed	Manual	-